



Associate Account Representative

As one of the nation's leading personal lines carriers, Amica is strong, stable, financially secure, and consistently rated #1 for personal service by our customers. We have over \$4 billion in assets, are rated A++ by A.M. Best, and employ over 3,000 people, countrywide.

Our office located Petaluma, CA is seeking an Associate Account Representative. This position involves telephone contact to sell policies and service existing accounts. Candidates should have a professional telephone manner and the ability to work well with others. Employees will be required to obtain a state insurance license and meet continuing education requirements.

The position requires excellent interpersonal and communication skills and computer keyboard skills (35 wpm) as well as letter writing and computer processing. Previous sales and service experience is a plus. Comprehensive training is provided. Bilingual English/Spanish preferred.

At Amica, we offer a competitive salary and a premium benefit package, which includes medical, dental and life as well as a generous pension and savings plan.

No phone calls, please. Only those selected for further consideration will be contacted.

Qualified candidates should send a cover letter with salary requirements and resume to: mfowler@amica.com or fax to 707-766-8482. Mail address: Michele Fowler, Amica Mutual Insurance Company, P.O. Box 4439, Petaluma, CA 94955-4439.

Equal Opportunity Policy:

All qualified applicants who are authorized to work in the United States will receive consideration for employment without regard to race, religion, sex, color, national origin, age, disability or sexual orientation. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are 40 or more years of age. Employees are subject to the provisions of the Worker's Compensation Act.

¹ A.M. Best Company. May 7, 2009.